

WTMC Committee Meeting Minutes

Wed 7 June 2017 5.45pm, TTC Library

In attendance		Name, Role	Abbreviation
Y	N		
√		Tony Gazley, President	TG
√		Emily Shrosbree, vice President	ES
√		Graeme Hearfield, Treasurer	GH
√		Richard House, Chief Guide	RH
√		Matt Conway, Assistant Chief Guide	MC
√		Rene Auer, Transport Officer	RA
√		Jane Latchem, Membership Officer	JL
√		Rodrigo Orquera, Webmaster	RO
√		Aimee Paterson, Newsletter Editor	AP
√		Kirsty van Reenen, Secretary	KV
√		Illona Keenan, Promotions Officer	IK
√		Caryl Ramos, Communications Officer	CR
√		Catherine Mills, Social Convener	CM
√		Brian Goodwin, Lodge Convener	BG
√		Kerry Charles, General Committee	KC

1. Minutes of last meeting (3 May 2017)

The minutes were approved by the committee.

2. Matters arising from last minutes

Still outstanding:

Action	Who
Ask Stuart if he is happy to do trip refunds (and JL will check whether people have paid the trip fee from now on as she has the database required to check all member details).	GH
CR to change introductory emails to make it clear that people don't become club members (and get membership rates) until they have paid their membership fee	CR

IK to include following in Leader Update circulation: - remind leaders that club tents are for Alpine trips only - remind leaders about tactics for dealing with non-responders	RH
Investigate whether Archives or the National Library would be interested in the historic photos TG has of the club.	GH

3. Finances (GH)

- a) Bank reconciliation for May 2017 was approved by the committee.

4. Membership (JL)

- a) New membership applications:

- Kate Saint George
- Andy Ellins
- Jo Brown
- Emily Fifield
- Regan McGillicuddy and Kathryn Malone
- Rachel Fleet and Simon, Thomas and Oliver Wakeman
- Henry Fisher

All applications were approved by the committee.

5. How the Committee works (TG)

- a) For the benefit of the new members, TG explained how the Committee works, in particular:
- Under the Constitution, the President can choose the voting method used by the Committee;
 - The Committee currently uses the 'general consensus' voting method because it is easy and efficient. Any Committee member who has questions or concerns about a decision to be made by the Committee has the opportunity to and should express them before the 'general consensus' vote. Any Committee member can ask that a formal vote on a decision be taken by the President.

6. Canyoning Gear (TG)

- a) Megy Sety has requested approval for 3 harnesses for the club to use on canyoning trips (\$86 per harness). The Committee approved the cost for the 3 harnesses.

7. Second hand gear night (RH)

- a) RH presented the idea of a second-hand gear night instead of a presentation at one of the club nights. The Committee agreed that it was a great idea.

Action	Who
Organise a second-hand gear evening.	RH

8. New lodge heaters (BG)

- a) BG explained that the lodge sub-committee would like to purchase 2 new heaters for the lodge bunk rooms. The Committee approved the expense for the new heaters.

9. Incident policy workshop and exercise (CR)

- a) CR explained that Amanda Wells was going to hold a workshop and exercise with some club members who may need to respond to queries about outdoor incidents.

Action	Who
Provide some suitable dates for a incident policy workshop/exercise to CR.	TG

10. Wanganui Canoe Trip

- a) Karen Fisher spoke to the Committee about her experience on the Wanganui Canoe trip. The Committee thanked Karen for talking to the Committee and agreed to take on board the 'omissions' by various parties to the trip to ensure similar events hopefully do not occur again.

Action	Who
Follow up on omissions during Wanganui Canoe trip to ensure similar events do not occur again.	TG & RH

11. Any other business

- a) Using zero for the club accounts. GH explained that is would cost approximately \$500 a year for a Zero subscription. The committee approved the costs of an annual Zero subscription.
- b) Club policies. The Committee discussed the policy document TG had compiled (all club policies in a single document).

Action	Who
KC to work on updating and formatting the club policy document. KC to email the committee any unresolved issues for discussion/comment before the policy document is finalized.	KC

- c) Mountain film festival. Megan Sety has asked the Committee whether the club was interested in sponsoring the Mountain Film Festival again this year. The Committee agreed that the event was successful last year and would support it again next year. The Committee

discussed Megan's efforts in organizing the event (which the club benefits from) and agreed that Megan should charge the club for her time.

Action	Who
Talk to Megan Sety about charging the club for her time organizing the Mountain Film Festival.	TG

NEXT MEETING: 5 July 2017, 5.45pm, TTC clubrooms.