

## **COMMITTEE MEETINGS**

- 1) THAT copies of Committee minutes, together with an agenda for the next meeting, be circulated to all Committee members before the next meeting is to be held.
- 2) THAT upon appointment to a new Committee, the Club Policy document, position descriptions, and Constitution be given to each committee member.
- 3) THAT where the Committee receives a complaint about a club member that person should be given an opportunity to have their version of events considered before any decision is made.