

Wellington Tramping & Mountaineering Club

Role Description



Revised Feb 2016

Position: Vice President

Responsible To: General Committee

Responsible for:

1. Assisting the President in any or all of his or her responsibilities.
2. Deputising for and acting as the President in the President's absence.
3. Assisting all Club Officers in their management of the Club affairs.

In particular the Vice Presidents are responsible for:

1. Ensuring that regular reviews of position descriptions are undertaken by individual Club officers.

Membership of Committees:

None

Liaison:

To the extent that is desirable, the Vice Presidents shall develop and maintain adequate liaison with those persons and organisations specified in the positions description for the President.

Financial Authority:

The Vice Presidents have no authority for any expenditure on Club activities without prior authority by the General Committee.