

**MINUTES OF THE WTMC COMMITTEE MEETING**  
**HELD FROM 7PM ON 13 APRIL 2010 AT AMANDA WELLS' PLACE**

**1. PRESENT**

Darren Hammond (Chair), Simone Musin (Secretary), Sally Colbeck, Paul Jeffries, Jenny Beaumont, Melissa Hewson, Steve Austin, Amanda Wells, Donna Maher.

**1A. OBSERVER**

Sharleen Grounds

**2. APOLOGIES**

Michael Lightbourne, Sue Walsh, Gareth Morton

**3. MINUTES OF PREVIOUS MEETING**

Motion: That the Minutes of the March Committee Meeting be received as a true and accurate record.

*Moved: Darren      Seconded: Steve      Outcome: Carried*

**4. MATTERS ARISING FROM THE PREVIOUS MEETING**

None

**5. COMMITTEE REPORTS**

**5.1 President (Darren Hammond)**

Everything is organised for the AGM tomorrow night. Thanks to all for the annual reports. There are no statistics on the club trips in the report. Darren has prepared the statistics with graphs to hand around on the night.

Darren will load the Annual Report onto the website as it is considered a public document (it is held by the National Library).

There are no nominations for Vice President.

The late nominations that have been put forward and accepted are:

Amanda Wells has accepted Chief Guide

Megan Sety has accepted promotions

Anthony Mulick has accepted gear custodian

Sharleen Grounds has accepted Secretary

***The Committee Planning Day is scheduled to be held on the morning of Saturday 29<sup>th</sup> May from 9am at Donna Maher's place in Korokoro.***

**5.2 Secretary (Simone Musin)**

An email has been received from Audrey Watson who is with the Ramblers in the UK and is travelling to NZ to see how walking/tramping groups operate and are organised in NZ as compared with the UK.

Darren has responded saying that we would like to talk to her when she comes.

All Secretary folders will be handed over to Sharleen Grounds.

Simone Musin will take over trip sheets next week on Wednesday from Steve.

Melissa Hewson has all the sheets to hand over tomorrow night.



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**5.3 Promotions (Amanda Wells)**

The folder will be handed over tomorrow to Megan Sety.

**5.4 Newsletter**

The deadline for the newsletter is this Friday.

Website: We are very reliant on Shane who tells us when he is away and can't put things on the website. He's happy to continue doing the website and is focusing on looking at website hosting. His update after the last meeting is that we can get commercial hosting for a small cost per month. Darren will continue to work with him.

With regard to the Newsletter Shane is asking who can look after the mailing list. He has set up a mailing list for emailing out the notification of the Newsletter on the website. For having someone else to post the Newsletter on the website he said he can write down the instructions and give the access.

Due to the 'to and fro' with information and questions we are having, Darren will ask if he can come to a committee meeting or to part of the planning day.

**5.5 Chief Guide / Assistant Chief Guide (Paul Jeffries)**

Gear Report: Mike McGavin will do roster, Anthony Mulick will be Gear Custodian. Down to 2 large flys as one was delaminating. Mike got a new one for approx \$200. The old one will be marked as a Shelter only.

**[ACTION: Darren Hammond to arrange re-labelling of old large fly]**

New Schedule: This is on the Wiki and will go to printing after this Wednesday.

First Aid Course (23-25 April): This is booked and the total cost is \$150 per person. There are 14 confirmed names. Some are asking for the NZQA component which is an extra \$30 plus GST. If they are to do this they will need to stay for another couple of hours to complete this.

Leadership Course (14-16 May): 8 people are signed up. Sue Walsh has Steve and Amanda to help out.

Bushcraft (12-14 March): The course went well

Lodge Trips: With the lodge weekend coming up there was a discussion. It was decided that when there are lodge weekends there needs to be allocated an overall co-ordinator. The club rules are that punters must pay 2 weeks before and there are no refunds if people pull out.

Trip Money: Sally Colbeck will be Trip Money Officer and will collect this once a month as it is stored in the Gear Room securely. We do not want to advertise that she will only be at club once a month but we should put in the Newsletter information for people to pay by internet banking rather than cash.

Other: The question was asked if Mike McGavin is still happy to do trip statistics.

**[ACTION: Amanda to check Mike McGavin can continue to do trip statistics]**

Simone Musin will take over doing the Trip Sheets.

A weekend family trip is proposed (Mike Gilbert) to use the Interislander vouchers.



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**5.6 Social Convenor (Donna Maher)**

Club Night Presentations: These have been booked until the middle of June.

A presenter (Des Smith) has been organised to talk about how to survive in the bush and he will also talk a bit about Zealandia (formerly called the Karori Sanctuary).

Ball: The date of Saturday 21<sup>st</sup> August has been booked into the club schedule.

The organisers are Donna, Jenny, Sally, Jo Oldfield, and Loraine Johns.

Looking at The Long Room at the Basin Reserve as venue and Jason and The Dreamboats as the band (they have a website). Both venue hire and band we will need to pay a deposit to secure these within the next 2 weeks. Band is \$2000. Venue costs \$6000 for venue and food, seating, staff that will do cleaning and there is good parking. We have to pay a deposit of \$500 for each which is non refundable except for the venue where they put in a clause stating that if a sports event came up and they couldn't hire it then they fully refund us but this is not likely to occur.

Our biggest risk is \$2800 if we don't get any tickets sold for just securing band and venue. Cost added into the ticket is band, meal and venue hire and printed tickets.

Donna has a contact to source lighting.

Other tramping clubs will be invited including Wairarapa, Hutt, TTC, VUW, NZAC.

It was put to the committee to pay for the venue and band. This has already been discussed and approved. Advertising can start – we need to open it to members first and state that the numbers are limited so to get tickets early. Social Convenor contact will go on flyers and other advertising.

Other: There is a suggestion to have a gear exchange night.

**5.7 Transport**

Gareth was not present at the meeting. Darren reported that he informs no-one is currently interested in Van Familiarisation.

**5.8 Lodge Convenor**

New Lodge Rates: Steve Austin reported that Darren, Steve, Dennis and Brian have had a look at rates for the lodge. Winter rates were put forward to the committee which shows increases. For a member the weekend rate is \$10 higher and for a week is \$30 higher. The increase is higher for members than non-members as we have to keep in line with other clubs to attract non-members to use it. The reason behind putting up the rates is due to ongoing maintenance needs.

**Motion: That the proposed 2010 Lodge Rates are accepted**

***Moved: Steve      Seconded: Donna      Outcome: Carried***

The rates will be published in the winter schedule in the April Newsletter.

Other: Switchboard work has been completed so it is a lot safer and tidier. The whole new switchboard cost \$2800.

There is likely to be a change to the provider for food. Toops are currently used but there have been mistakes in the orders. We are looking at Bidfest which is used by other lodges, and are currently waiting on more cost information from them.



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**5.9 Membership (Jenny Beaumont)**

David Moginie has applied for Senior Membership.

Motion: That those listed be accepted for membership.

*Moved: Jenny    Seconded: Donna    Outcome: Carried*

Membership subscription renewals are being received.

**5.10 Treasurer**

Motion: That the March bank reconciliation sent out is accepted.

*Moved: Steve    Seconded: Darren    Outcome: Carried*

The lodge has been re-valued to get insurance through next month.

**6.0 GENERAL BUSINESS**

Amanda (NP Mining Submission): Has documents for putting forward a submission on the mining Schedule 4 alterations and will work with Darren to put in a submission from the club. It was also suggested that everyone on the committee put in individual submissions. Everyone is to think about how we forward submissions and encourage members and guide them on how to put in submissions.

Donna: The Committee planning day is scheduled to be held on the morning of Saturday 29<sup>th</sup> May from 9am at Donna Maher's place in Korokoro and she will check this with her flatmates.

Paul: We need to encourage members to be more active in the club by starting with leading day trips.

Darren: Will write a letter from the club to Conservation Minister regarding Mokihinui

The FMC has advertised that it is looking for nominations for the FMC executive.

**[ACTION: Note in FMC bulletin re Kahurangi to be discussed at next meeting]**

Thank you to all the people leaving us – thank you for giving up your time to the committee. For those continuing keep up the good work.

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**NEXT MEETING - TUESDAY 11 MAY 2010**

**Darren Hammond's place - 5 Sunshine Avenue, Karori**

Meeting Closed 8:45pm

