

**MINUTES OF THE WTMC COMMITTEE MEETING**  
**HELD FROM 5.40PM ON 9 JUNE 2010 IN THE CLUB ROOMS**

**1. PRESENT**

Darren Hammond (Chair), Sue Walsh (Lodge Convenor & Acting Secretary), Steve Austin (Treasurer), Amanda Wells (Chief Guide), Donna Maher (Social Convenor), Megan Sety (Promotions), Michael Lightbourne (Newsletter). Melissa Hewson (Assistant Chief Guide), Gareth Morton (Transport), Sharron Came (Observer).

**2. APOLOGIES**

Sharleen Grounds (Secretary), Jenny Beaumont (Membership)

**3. MINUTES OF PREVIOUS MEETING**

**MOTION:** That the minutes of the May Committee meeting be received as a true and accurate record.

*Moved: Darren      Seconded: Steve      Outcome: Carried*

**4. MATTERS ARISING FROM THE PREVIOUS MEETING**

**Action Point 1:** Darren was to put Sharron Came on the Committee email list – actioned.

**Action Point 2:** Darren/Mike were to try and phone Shane to discuss website issues – actioned. Darren advised Shane is handing over his work to Mike Gilbert and this will be completed by the end of the year. Darren will acknowledge Shane and the work he has done in maintaining the website over the years.

**Action Point 3:** Donna was to propose a date for sorting out the club cupboards – Donna to confirm date.

**Action Point 4:** Sue is to sort out the lodge smoking issue with her sub-committee – Sue advised she will be asking the sub-committee for help in this as she has not had the time to look into the matter.

**Action Point 5:** Jenny was to email the Committee with new member applications – there had been no membership applications received at the time of the meeting.

**Action Point 6:** Jenny was to email those members who haven't yet paid their fees – contact has been made and a list will be presented to committee for deletion due to non-payment of subs.

**Action Point 7:** Darren was to write a letter of congratulations to the Kaumatua club – to do.

**Action Point 8:** Sharleen was to contact ECO to find out details of what they do — actioned. Decision made to keep contributing to ECO.

**Action Point 9:** Darren was to organise a proxy for the FMC AGM to be held in June – actioned. The votes will be given to the Executive to use as they see fit.

- Note in FMC Bulletin re Kahurangi bylaw restrictions to be discussed if time permits? It was recommended a letter be written to the Conservation Minister.



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**5. COMMITTEE REPORTS**

**5.1 President (Darren Hammond)**

**Committee Planning Day:** Darren advised he'd sent through the minutes from the planning day and said there were a few things to work through. There is a need to get a couple more people onto Committee in general committee positions. Darren will also ensure that the minutes from the last meeting are put up on the website and will make an announcement about this on club nights and will also comment on this in the newsletter.

Amanda raised the question of the policies and it was agreed that each committee member will look at the policies in their area and check on whether the policies are still current; need updating; need removal.

**ACTION POINT 1:** Committee members to review policies in their portfolio areas.

**5.2 Secretary (Sharleen Grounds)**

**Minutes:** General comment that the minutes are very clear.

**5.3 Promotions (Megan Sety)**

Everything is going fine. Megan advised Tony Gazley has 25 journals left over; we need to ensure that all members who advised they wanted replacement journals have received them.

**ACTION POINT 2:** Ensure that all appropriate members have received replacement journals.

**5.4 Newsletter (Michael Lightbourne)**

**July issue:** The deadline for the next newsletter is Friday 18 June, which will be the July issue. These reports are required: President, Social, Membership, Chief Guide. Micheal advised contributions are a bit light and he would also like a few photos. Mike Gilbert and Mike McGavin were suggested as contributors.

**Website:** with reference to the planning day; committee need to ensure Mike G does not get burnt out with the work required and that he paces himself. Donna said she received a general request forwarded from the webmaster and advised she was happy to deal with queries like that. It was suggested that the general Webmaster email address be deleted.

**ACTION POINT 3:** Does the general email address for Webmaster get deleted?

**5.5 Chief Guide (Amanda Wells)**

**General:** Amanda referred to the email received from Ilona and advised that it was not sent to everyone. There was general discussion around the email and agreement that this type of feedback and discussion amongst members be encouraged. Specific points in the email that were discussed:

**Recipe Book:** there is a continuing need to have a recipe book for trip leaders, and other interested members. Megan will consider this and discuss with Ilona.



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**On-line Sign Up:** Strong support for this was voiced. There was general discussion as to where and how this would work with a bit of concern voiced around privacy issues. Discussion with Mike G would help clarify how this could work.

**Trip Leader vs Trip Coordinator:** a suggestion that Trip Coordinator would be a better descriptor rather than trip leader. There was general discussion around this suggestion with the point being made that there is a point where the trip leader would need to lead, especially on Easy and Easy/Medium trips. It was noted that some trip leaders are calling themselves Tour Guides resulting from frustrations they have around expectations some punters have on the trips. There was general agreement that the term Trip Leader is still the appropriate term to use and it is up to committee members and others to "put people right" on the correct usage. Trip leaders also need to think of how their email sounds when emailing punters about the trips they have signed up to join; they need to stress that everyone has to help out.

**Helping Out:** there was general discussion after it was noted that some members are emailing asking how they could help out, that this be encouraged and people directed to committee members who could make use of an extra pair of hands.

Amanda advised she has responded to Ilona but will also respond more fully.

**Spring Schedule:** A number of road ends have been suggested. Amanda confirmed that the schedule will cover September to January. There will be a meeting either prior to club on Wednesday or on a Monday however Amanda said she'd aim for the week of 5 July. The roadends will be sorted and people will be allocated to find trips for those roadends. The meeting would start at 5.30.

**Trip database:** Amanda advised Mike G had emailed her about the database. There are two versions around and Mike suggested it be put on tramper.co.nz. Amanda did not agree with this as the data is not always accurate.

**Navigation trips:** there are two leaders confirmed for this. There has been a low level of interest although there is a small group who have expressed interest in being involved.

**Park Maps:** Amanda said there were 19 maps that the club would need. They are priced around \$19 so the total cost would come to around \$300. Following discussion it was decided that six maps only would be bought being the ones that the club uses the most. This was then confirmed as: Richmond Ranges / Kahurangi's / Nelson Lakes / Taranaki. Maps are already available for the Tararuas and Ruahines. The maps would need to be laminated to help preserve them and there would need to be clear protocol on how they are used.

**General:** Amanda had received a query from Phil Kendon who was wanting borrow six large flies for a school trip in December. Following discussion it was decided to offer to Phil the older flies that are no longer used.

**Leadership Update:** Sue advised on how the leadership weekend went.

#### 5.6 Social Convenor (Donna Maher)

**Ball:** Donna advised that tickets would be ready for sale by Friday. Notices will be put on the forums page and on the home page of the website. Donna advised the poster and flyer have been completed; and that she and Lorraine would be going to the TTC's the following Tuesday to advertise the ball and also to the alpine club on the Monday. It was suggested Reigers printers be used for any printing.



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**General:** Donna advised the number of speakers coming through is slowing down. There was discussion over whether the odd Wednesday night could be used for upskilling purposes. From a risk management point of view this was deemed to be a good idea however some concern was expressed as to punter expectations of a Wednesday night and whether other avenues could be investigated, such as articles in the newsletter. Marie Henderson's article on navigation was referenced in the discussion. To be further investigated.

#### **5.7 Transport (Gareth Morton)**

**General:** Gareth advised he had tried to contact someone in the AA to talk about driving and was put onto a gentleman called Peter Shepherd who would be coming to talk the following Wednesday. The talk has been made specific to club requirements. Gareth will send an email to the drivers list advising of the talk and encouraging drivers to attend.

**Training:** Gareth advised he had looked into driver training courses and they were not cheap. A defensive driving course would be \$1,700 plus GST for 10 people to attend. It is a four hour course for experienced drivers. Following discussion it was decided to send a list of courses available to drivers and to ask them what they would be interested in doing. Gareth would then look at the fee/subsidy that would be charged.

Gareth then advised that transport is going well.

#### **5.8 Lodge (Sue Walsh)**

**Working Party:** Sue advised this went well and some more members were shown the winter operation of the lodge. One of the members, Simon McAuliffe, had expressed interest in being available to be a lodge custodian for non-members groups. This offer is particularly helpful as the pool of members available for this is very limited. The mixer taps could not be fitted. This will occur at a later date. The paper towel dispensers were put in.

#### **5.9 Membership (Jenny Beaumont)**

**Late Subs:** Jenny will email the deletion list when back from her trip.

**General:** there were no new member applications for approval and FMC cards will be ordered shortly.

<b>ACTION POINT 4:</b> Jenny to send out list of members to be deleted for non payment of subs.
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#### **5.10 Treasurer (Steve Austin)**

##### **Bank Reconciliation**

**MOTION:** That the May bank reconciliation is adopted as being correct.

*Moved: Steve      Seconded: Amanda      Outcome: Carried*

**General:** With the recent announcement of an increase in GTS Steve advised that trip fares should be increased by 2.5%. Steve advised that GST is already included in the fares spreadsheet and the fares can't be increased by more than 2.5% as the



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club would then be making money. Steve also advised the club is GST neutral. There was further discussion but no firm outcome was decided.

The Treasurer role was discussed with a view to likely successors. Steve does not want to split the role of Treasurer. Steve will put something into the newsletter regarding looking for another accountant within the club to take on role of Treasurer for next year.

Steve advised that he would pay the ECO invoice.

#### **6.0 GENERAL BUSINESS**

Gareth queried whether Mike P's summiting of Everest should be marked. It was decided it would be mentioned in the newsletter. Donna advised that she has already booked Mike for a presentation.

**Next Meeting:** 7.00pm Tues 13 July @ Amanda's place in Karori.

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**Meeting Closed 7 pm**

