

MINUTES OF THE WTMC COMMITTEE MEETING
Held from 7 pm on 8th FEBRUARY 2011 at Melissa's place

1. PRESENT

Darren Hammond (Chair), Michael Lightbourne (Newsletter), Gareth Morton (Transport Officer), Megan Banks (Promotion Officer), Sue Walsh (Lodge convenor), Donna Maher (Social Convenor), Amanda Wells (Chief Guide), Melissa Hewson (Asst Chief Guide), Mika Verheul (Secretary).
Later: Mike Gilbert (member).

2. APOLOGIES

Steve Austin (treasurer), Jenny Beaumont (membership).

3. MINUTES OF MEETING 09/11/10

Motion: that the minutes of the December committee meeting be received as a true and accurate record. Moved by Darren, Seconded by Donna.

4. OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

None other than discussed under committee member reports.

5. COMMITTEE REPORTS

5.1 President (Darren Hammond)

11th March is the deadline for the annual reports.

AGM 06/04/11: Congratulations to Sue for acquiring Life membership! Wayne Stevens will speak for Sue's life membership at the AGM. There are vacancies for the following positions: president, vice-president, membership officer, newsletter, assistant chief guide.

Darren's will chair his last committee meeting in March as he moves to Auckland in April. New candidate for president yet to stand forward. First Committee meeting of the new WTMC year on 12th April.

5.2 Secretary (Mika Verheul)

Reminder for April meeting to review day and location of the committee meetings with the new committee.

5.3 Promotions (Megan Banks)

Organisation New members night 23rd Feb according to plan. Some people got confused with the Tararua New members night, but this has been sorted.

Publicity by posters; interview (Darren) for Cook Strait News; and radio announcements through community services.

5.4 Newsletter

Newsletter deadline 25th Feb.

Accessibility of the digital newsletter for non-members can be improved by making the Newsletters a separate heading (one click) on the WTMC website.

Journal well received, thanks to Jackie and Tony. Good print quality this year. Tony wrote letter to the printer to get a revised invoice but didn't hear back yet. Advisable for next year's journal editors to timely clarify and communicate with committee/treasurer re budget and quantity of copies to order.

(Action Steve).

5.5 Chief Guide (Amanda Wells)

- Andy Hay volunteered to do trip stats and received hand-over instructions from Mike McGavin.



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- Bushcraft 12-13th March: Sue will organise it but won't be available during the course, so a chairing person for the weekend is yet to be approached. Good protocol is available and Sue can help with preparations. Most preferable 1 senior member for every 5 punters present. Cost should include transport and Bushcraft book. **(Action all and Sue)**.
- First Aid course 15-17th April. Venue has been booked. Donna will participate and doing so she will coordinate the course once it is running.
- Leadership course: Food section needs to be updated and more scenario's needed for role plays. Maybe ask SAR?
- Snowcraft course: Sharon coordinates and already announced dates on forum. **(Action Sharron)**.
- Planning meeting for the new trip schedule will be held on 23rd March.
- Pete Gent (gear custodian) asked whether alpine tents are to be replaced as they are badly maintained and turned mouldy. Most alpine punters will have private tents. The committee declines buying new tents for now, but it has to be discussed with the active alpine punters **(Action Amanda)**.
- First aid kits should be checked for expiry dates. Contents are matching Mountain Safety list, except for anti-allergy medication which is prescribed drugs and should be part of punters personal first aid if indicated.

5.6 Social Convenor (Donna Maher)

Best to have consistency when Donna is away, which means the same person to take care of the club night every 6 weeks.

Photo Competition: photo's will be labelled anonymously before being judged.

Recruitment of speakers is time-consuming: if you know somebody or a theme that might be interesting please let Donna know **(Action all)**.

5.7 Transport Officer (Gareth Morton)

There are enough vetted drivers now.

The windscreen of one of the vans had to be replaced.

Gareth will make sure the vans are stored inside overnight as was the deal.

5.8 Lodge Convenor (Sue Walsh)

A lodge fire drill has not being planned yet.

Work on the windows is still to be done, weather depending.

There is a vacancy for a person to take care of promotional activities for the lodge. It would be for a period of 12 months with the aim to approach trusts for funding and to take care of school groups and external bookings, working together with Sue and Brian. **(Action all)**.

Sue won't stand for officer after next year anymore so it will be best to lead people into the role during this year.

5.9 Treasurer (Steve Austin)

The December and January bank reconciliation is adopted as being correct. Mika asked Steve for explanation about the invoicing for the Backcountry dehy meals. This should be read together with the Nov reconciliation and is correct. Moved by Darren, Seconded by Mika.

5.10 Membership (Jenny Beaumont)

John Hoffeins made a remark that the new due date for membership fees is not in line with the constitution of the club. This has to be checked **(action Jenny)**.

No other comments on earlier payment received, seems to work well.

A long term (since '72) associate member requests to become senior member. The committee declined the request. The WTMC membership policy clearly states that only senior members of the club can become veteran members.



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6.0 GENERAL BUSINESS

Website - Mike Gilbert:

Steve Kohler is doing a great job in design for the new website! The photos have to be refreshed and Mike and Steve like regular feedback on what they are doing.

If you have new FAQ's or want to have them changed please let Mike know.

A new host for the website will be approached. The transfer probably takes one week to get it up and running again. Easiest is to build the new website in the new format, including all changes, for the new host. That means only limited changes will be made as long as it operates under the actual server.

Darren will distribute nomination forms for new committee members and announce actual vacancies. **(Action Darren)**. After the AGM the new committee is likely to have a half day planning meeting (no Darren).

Meeting Closed 9.15 pm

Next Meeting:

Tuesday 8th March 7 pm

Vic's University room,

71 Fairlie Terrace (arranged by Donna).

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