

## WT&MC COMMITTEE MEETING – April 2012



Date: Wednesday 18th April 2012  
Time: 6 pm  
Venue: Club hall, Montcrieff Street, Wellington

### 1. Opening

Present: Sharron Came (president), Sue Walsh (lodge), Sarah Young (newsletter), Steve Austin (treasurer), Gareth Morton (transport), Mika Verheul (secretary, minutes), Amanda Wells (chief guide), Richard Lardner (assistant chief guide), Megan Banks (promotions).

Apologies: Donna Maher (soc convenor), Jenny Beaumont (2<sup>nd</sup> soc convenor), Helen Law (membership), Kate Cushing (vice-president)

### 2. Minutes Feb 2012 and March 2012

Motion: that the minutes of the Feb 2012 and March 2012 committee meeting will be received as true and accurate record, moved by Sharron, seconded by Steve.

No outstanding matters from previous meeting other than discussed.

### 4. Bank account reconciliation March 2012

The kayaking company has finally been paid. Resolved that this kayak company not to be used in the future unless an invoice is supplied prior to the trip running.

Motion: that the March account reconciliations are accepted, moved by Steve, seconded by Gareth.

### 5. Membership

- Nigel Case approved by the committee to become senior member.
- People will not be considered members if they didn't pay their membership fee by the end of April. Suggestion to not only have an early payment fee but also a late payment fee?
- Medical conditions: Punters are strongly encouraged to notify chronic medical conditions to the leader of a trip **in advance** to ensure safety and practical issues. The leader should always feel confident taking people on a trip. Most issues can be solved when discussing it timely and personally amongst the leader and punter involved.
- The access to the member list to contact members directly through the website should be improved. Privacy should be taken into account where possible. Not preferred to have phone numbers open accessible. The idea of people being able to send out a form to the person without their contact details being revealed was thought to be a possible compromise between privacy and accessibility. Agreed that a hard copy of the list including member names and phone numbers should be available on demand with a copy to be available in the lodge for verifying membership, to the transport officer for recognising vetted drivers, and to Richard for preparation of trip sheets. Note Andrew Trembath has requested a copy (action: Gareth, Richard and anyone else with concerns) Email concerns to Mike G, copied to Sharron, and a meeting to be arranged to iron out any difficulties if required.

### 6. Website

- New website works well and has received positive and constructive feedback. Moving towards more people using email to find out more about the club or sign up for trips.
- Digital booking system for the lodge will be available from May onwards. Directions on how to reach the lodge from the car park should be clearer. It's best to talk to someone experienced to know where to pick up food and how to get there. Sue will provide Sarah from descriptions and photos (action Sue).
- Outstanding task to complete is to sort out the search function. The Webmaster is working on it.

### 7. Journal

The 2011 WTMC Journal will be launched today! Tony Gazley and Sarah Young are happy to do the 2012 journal. The committee agrees with these two editors to make the 2012 journal within a same budget. A new quote is required. Endeavour to publish all stories submitted, if

short of space publish stories in order received. Ideally encourage a wide range of contributors (action Tony and Sarah).

#### 8. Lodge

- The working party will have a sign-up sheet for members interested in operating the lodge.
- It's a great opportunity to learn more about it; hard work for a couple of hours but only transport cost (\$50) will be charged (action Richard).
- Booking system: Eric will talk about it at AGM. Steve and Mike are to check paypal requirements to make the digital payment work (action Steve, Mike G.).
- The work on the double glazing of the lodge is in the final stages now.

#### 9. AGM preparations

The club's constitution needs to be reviewed as was pointed out by members. We have to prepare a proposal for change and plan a member meeting to get it approved in Oct-Nov (action Sharron and ? secretary).

We'll have a cup of tea before the meeting from 7.30-8 pm and will try this for the next couple of Wednesday night talks as well.

If no nominations for secretary and promotions officer other committee members will divide tasks. Megan offers to help out at the New Members night as a short term project. Mika will be moving to Tauranga and later to Nelson. (action all).

#### 10. General business

- It's hard to find leaders for the next trip schedule.
- First aid course not enough punters within WTMC so please refer interested people to the course provided by MSC.
- The manual for the leadership course should be updated. Suggestion is to make it a day course in Wellington instead of a full weekend away. Steve will check availability of club hall in weekends (action Steve). Sue happy to take care of updating info (action Sue).
- Member Linsey Fletcher is still happy to co-lead (navigating) kayaking trips.
- Sharron says thanks to Mika, Megan and especially Sue for their contribution in committee. Sue has been in committee in different roles for many years (since 1993!). Sue did lots of work, and dealt with lots of challenges. She stated it was really encouraging to see the club develop into what it is today.

Next meeting on the 15<sup>th</sup> May 7 pm.... where?

(Donna away from 5 March - 8 May)

(apologies Kate)

= Meeting closed at 7.20 pm =