

WTMC Committee
Meeting minutes
10 October 2012 1800
TTC Hall, Moncrieff Street, Wellington

Present: Sharron Came(Chair), Richard Lardner, Steve Austin, Amanda Wells,
Helen Law, Brian Goodwin, Donna Mahar, Jenny Beaumont and Pete Gent

Apologies: Sarah Young, Craig McGregor and Gareth Morton,

1. Apologies were received from Sarah, Craig and Gareth
2. Action points from previous meeting
Aug Minutes are up.
Sep minutes were received by the committee, PDF copy to be put on website – **AP Pete to send to Sarah to put up on website.**
Donna has minutes from for June but needs to circulate – **AP Donna to circulate Jenny has found May minutes. Need to be reviewed before going up on website – AP Jenny, Pete & Sarah**
Update from DOC, the 3 tracks that were proposed to be closed are now not.
Sharron has sent over the address details of the new member in September.
No update from Sarah re FMC journal publication date
Lodge sub committee were informed of the \$400+GST spend authorisation
No update from Craig M re FMC safely in the hills booklet
Small Flies to be purchased by gear custodian after consultation with chief guide
No update on heater maintenance with the TTC as summer is upon us
Transport officer still to action van helpers
3. Financial matters. Steve distributed the financial transactions for the month before the committee meeting.
Steve moved that the financial report be accepted.
Sharron seconded the motion
There were no objections and the motion was carried.
4. Membership
 - i)Helen had received 2 applications for membership to the club.
These were:
Rory MacLellan
Clare Todd

They were proposed by Helen

Seconded by Sharron and the motion was carried

ii) No proposed changes to the fees for 2013 membership are on the table. The rise in Wednesday night admissions has helped cover financial short fall so far.

5. Newsletter & Printed material.

i) An offer to produce and market a club calendar for 2014 has been received by the committee. How the newsletter editor is involved with the process was unable to be discussed as they were not present. Financial costs to the club need to be borne in mind before ordering occurs. The decision on ordering for the 2014 print run, needs to be made mid- 2013, should we use Craig Potton publishing for printing and collating to meet the peak calendar selling season of September & October 2013.

ii) the Costs of extra journals was discussed, The president noted that they make ideal Christmas presents! Concern was raised about recovering the costs of the extra copies request. **AP Sarah to find out the full cost of printing extra copies** Sharron/Sarah then to advertise and anyone who wants an extra copy can pre-order but they must pay the designated journal cost up front.

6. Lodge Update

i) Brian noted that bookings were on track for the season as per projections.

ii) Some discussion was held over poor shut down procedures occurring at the lodge. The sub committee intend to follow up on this matter in the coming weeks.

7. Safety on Alpine Trips

i) The committee noted that trip leaders need to be reminded that helmets are compulsory on ALP trips, and should be worn as appropriate. **AP Amanda to write to remind punters and trip leaders via her newsletter column about general safety procedures such as helmets and reporting any incidents to the Chief Guide**

ii) Incidents or near misses are to be reported by trip leaders to the chief guide

iii) Sharron suggested an Alp 1 leadership course may be helpful. Further development in this area should be carried out. AP Sharron/Amanda

iv) Following on from this, the Chief guide noted that the summer schedule planning is underway. The current plan for the planning is as follow:

Road ends out for nomination 11 October

Trip Planning night 7 November

Trip Deadline (for leaders) 30 November

8. Discussion was held regarding present committee members and their intentions for the 2013/14 committee and members to approach regarding possibility of replacing those committee members wishing to retire or at least take on different roles. AP everyone to consider their future roles and potential replacements for the committee. It is very important to get new people familiar with the roles ahead of the AGM. Definitely staying on for another year will be Membership Officer, Newsletter Editor, Social Convenor.
9. Constitution
Sarah has uploaded the proposed changes to the website with a posting on the forum to highlight this. Looking like a mail out in November with the FMC journal. Further publicity will occur nearer the time to prevent publicity overkill. Question whether can simply do amendments at AGM. There are efficiency arguments for doing this but general feeling was that on balance it is better to do the amendments at an EGM so do not need to mail out AGM materials (entire annual report and financial statements) to all members which would waste paper as well as postage.
10. Other Business
 - i) Sharron noted that the New Members night was on the horizon for early 2013. Pre publicity is the key to success according the chief guide and former promotions officer. **AP for November's meeting to set a date** – Pre TTC new members night? Sharron to discuss with Megan.
 - ii) It was noted that no leaders forum had been held in a number of months. As these forums are helpful to trip leaders, discussion was held about restarting them. **AP for Amanda to restart them in the coming months.**
 - iii) Summer BBQ to be arrange – suggestion for Mid Jan. **AP for November's meeting**
 - iv) Contact has been made from someone trying to contact John Sims. Noted that no one knew who he was but likely to based at LINZ and the requester be directed that way
 - v) Eco subscription. Noted that decision was taken at a previous Committee membership not to renew Club subscription AP Steve.
 - vi) Signatures need updating on the Club cheque book. AP Steve to co-ordinate new signatories who are based in the City

vii) The Date of next committee meeting is second Wednesday of October, that being November 14, at 6pm at the TTC Clubrooms.

The Meeting was closed at 1910 hrs.