

WTMC committee meeting

Meeting minutes

13 February 2013 18:00

TTC Hall, Moncrieff Street, Wellington

Present: Sharron Came(Chair), Donna Maher, Sarah Young, Helen Law, Craig McGregor, Bernie Smithymam (for Gareth), David Heffernan and Pete Gent

Apologies: Jenny Beaumont, Steve Austin, Amanda Wells, Richard Lardner, Brian Goodwin and Gareth Morton.

1. Apologies were received from Jenny Beaumont, Steve Austin Amanda Wells, Richard Lardner, Brian Goodwin and Gareth Morton and Donna who had to leave early.

2. Minutes from the December were approved – **AP Pete** to send to Sarah for the website

Minutes from the January SGM were noted that there were some minor typos. **AP Pete** to correct and then send to Sarah for the website.

3. A nomination was received for the promotion officer from David Heffernan.

This was proposed by Sarah and seconded by Donna.

The nomination was passed unanimously

4. Financial matters – Steve circulated the December and January reconciliation, along with the draft finances for the year ending Jan 31 2013.

One question arose regarding a \$3000 withdrawal – **AP Pete** to confirm with Steve what this amount relates to. With the draft end of year financials unaudited, the club

auditor needs to be approached for checks - **AP Steve** to contact the club auditor

5. Membership – Helen received one application for a senior member – Sarah Fisher and 3 child members – Tom, Vincent & Daniel van Lierop.

Craig proposed their applications and Sharron seconded the motion

The applications were passed unanimously.

Helen noted that approximately 60% of members had renewed – similar to last year and members have until the end of March to pay, otherwise their membership lapses.

6. PLB Policy changes – Following a beacon activation over the New Year period of a club beacon on the private trip, Amanda and Richard reviewed the PLB policy and presented a revised version. Sharron had circulated this to the committee and a few people with SAR, tramping and policy experience before the meeting to allow everyone a chance to review.

Discussion was held about how to get beacon policy out to club members and trip leaders in an orderly fashion. Also about the quality of trip plans that are given to the emergency contact person and the use of private beacons on club trips e.g. when more than 3 trips are out on 1 weekend. Due to the number of committee members present, Sharron suggested everyone give the policy further consideration and provide any further written thoughts by the end of Sunday 17th Feb – **AP All** to give Sharron feedback.

7. Promotions – David presented the plan for new members night – on Feb 20. Despite the short time frame in the role, significant help has been offered to him by club members. The final promotion push to the local outdoor shops and Wellington based media is the final item to be completed.

Sarah noted that David and Pete had log ons to the website to allow editing, however lessons are required. **AP Sarah, David and Pete** to arrange website edit lessons.

8. Annual report – Sharron noted that the annual report was nearing deadline for

compilation. Some draft contributions have already been received which well ahead of the deadline. Deadline is of the calendar month (Feb).

#### 9. Other business

- i. Requests from Wilderness to provide articles showcasing the club have been forwarded to the promotions officer. Consensus was that anything the club sends in should be well produced and leaders should be approached directly to write up suitable trip reports for publication.
- ii. Sarah noted that the website had new software running in the background. We are currently under resourced in the Drupal area of expertise and comment was made that we might need to go into the market to find suitable experienced people to help maintain the website.
- iii. The date of the next committee meeting is March 13 at 6pm – draft reports should be available prior to the AGM, which is proposed for early April.

The meeting was closed at 19:00