

WTMC committee meeting

Meeting minutes

17 July 2013 18:00

TTC Hall, Moncrieff Street, Wellington

Present: Sharron Came (Chair), Mike Pheathen, Donna Maher, Helen Law, David Heffernan, Mike Gilbert, Brian Goodwin, Debbie Buck, Sue Walsh, Megan Sety

Apologies: Amanda Wells, Steve Austin, Pete Gent, Richard Lardner, Craig McGregor

1. Apologies were received from Amanda Wells, Steve Austin, Pete Gent, Richard Lardner and Craig McGregor.

2. Minutes from the June committee meeting had been previously circulated.

That the June minutes be accepted:

Moved by David; Seconded by Mike G; carried.

3. Cash banking -

Sharron was grumpy that no actions taken on this in the last month.

Donna will assume role of trip monies person – she will get read-only access to the club accounts and check the Club bank account the Friday 7 days prior to NI trips and 14 days prior to SI advise trip leaders who has and has not paid. Any trip leader wanting follow up checks must contact Donna direct and make their request. **AP- Donna** (once account access info provided).

We will change the trip money payment deadline to the Wednesday 9 days before the trip for NI trips, and the Wednesday 16 days before the trip for SI trips.

AP Brian – Find out (himself or Eric) how to get read only access club accounts and advise Donna. If cannot establish this advise Sharron who will ring ANZ.

AP MikeG – Sort a standard reference to bank trip money with and check it is on

the website.

AP MikeP and Debbie Buck – Communicate these changes to trip leaders

AP Secretary: put trip money systems on agenda for September meeting so we can review how systems are working.

4. Cash Banking -

AP Sharron – Find a person to bank petty cash (door money, gear money, cheques etc) Continue ad-hoc in meantime (Sue is taking care of it in Pete's absence).

5. Membership –

The following applications were received -

- Senior Member - Tom Fanning
- Couple Members – Rebecca Day & Gareth Gretton
- Senior Members - Alistair Shelton
- Senior Member – Joshua Tabor
- Junior Member – Duncan Tabor
- Associate Member – Aidan Tabor
- Child Member – Emerson Tabor

That these applications be accepted:

Moved David, seconded MikeG, Carried

6. Facebook

Mike G presented information about the club's Facebook page. Key points:

- Facebook is another channel for the club to communicate to its punters and promote itself to punters' friends
- We try to post with a cadence of around 2-3 times per week
- We need to post a mixture of "interesting" topics and news/announcement type topics
- If you see a WTMC post, interact with it – Like it, find something to comment about it. This increases the chances of this post, and all of WTMC's posts, being seen
- Send us photos of trips by posting on WTMC's wall, or emailing them to fb@wtmc.org.nz

AP Mike G, Mike P – tell trip leaders and club members (through the newsletter mailout) to post photos to the Facebook page.

7. Trip leading policy

That the club policy (8) regarding trips, be changed

from

(8.) THAT non-members may not lead official Club trips.

to

(8.) THAT non-members may not lead official Club trips, except with permission from Chief Guide for a specific nominated non-member to lead a specific official Club trip.

Moved: Mike P; Seconded: Donna; Carried.

AP Helen to update the policy and upload to the website.

8. Social function

It was agreed to hold a past/present committee members' evening soon, and a 'Thanks for helping out' Christmas get-together on Tue 10 December at Donna's house.

AP David: to organise get-together for past/present committee members at Southern Cross.

AP committee: put dates for both functions in diaries when known, so 10 Dec can go in now.

AP secretary: put 10 Dec barbecue on agenda for Oct meeting.

9. Van supplementary plates & lighting

We deferred decisions or spending authorisation on taillight boards until next month.

Supplementary plates can be ordered by the 'owner' of the vans, by phoning an 0800 number or filling out an online form.

Details are here: <http://www.nzta.govt.nz/vehicle/registration-licensing/number-plates/supplementary.html>

AP Sharron to find who can order van supplemental plates, and get them to buy them. \$40 to spend.

Moved Megan; Seconded Sue; Carried.

10. Other Business

Mike G had talked to Kenneth at Bivouac about a 'new gear' talk. He was keen to participate, September or afterwards.

AP MikeG: Agree with Bivouac a suitable night and topic for the talk.

11. Next Meeting

The next meeting will be held Wednesday 14 August 2013 at 18:00.

Apologies: Debbie, Brian.

The meeting was closed at 19:15