

WTMC Committee Meeting Minutes

Wed 7 May 2014 18.00 - Tararua Tramping Club Hall, Wellington

Present: Amanda Wells (chair), Megan Sety, Rebecca Day, Sue Walsh, Mike Phethean, Richard House, Debbie Buck, Jo Fink, Mike Gilbert, Brian Goodwin, Tony Gazeley, Brendan Eckhart

1. Apologies: Richard Lardner, Rebecca Day
2. Confirm Richard House as general committee member. Proposed: Megan / Seconded: Mike.
3. Matters arising from April meeting
 - a) Mike P has provided Beccy with the finalised trip refunds policy
 - b) Mike G will collect mail each month before committee meetings
 - c) Mike G is sorting out the committee biographies for the website

Action	Person
Get Mike G the PO Box key	Brendan
Provide photos and/or brief bio for http://www.wtmc.org.nz/our-committee (Take a look at what others have done – think about ‘what do I do on the committee?’ and ‘why do I like the club?’)	Tony Jo Brian Richard

- d) from Beccy:
 - I have submitted apologies for the FMC AGM
 - I am in correspondence with Mike about getting the refunds policy finalised and uploaded on the website (need to fix trips policy to be consistent).
 - I am in correspondence with Brendan about an account with NZ Post
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4. Check that handovers have been completed – all roles have been handed over.
5. The year ahead: what do you want to achieve in your role?
 - a) Amanda:
 - That the committee enjoys their jobs
 - That new people come into off-committee jobs
 - More people going tramping
 - More people becoming WTMC members
 - b) Tony:
 - More people going tramping
 - c) Richard:
 - That the membership database is sorted out
 - More use of GIS content on the website – trip maps and suchlike
 - That online trip signup becomes possible
 - d) Mike G:
 - That the club uses its various promotional means in the best way

- That all sectors of the club are catered to – from newbie easy trampers to alumni older members
- e) Mike P:
- More Christmas trips run
 - More volunteer trips (working parties)
 - Greater support for trip leaders (eg training)
 - Conduct a safety exercise to test club emergency procedures
- f) Sue:
- Get a good variety of presentations for Wednesday nights
 - Interesting, informative presentations
 - Cover for Social Convenor, especially 6 weeks when away
 - Execute a succession plan – this will be Sue’s last year!
- g) Brian:
- To continue with ‘business as usual’!
 - To make gradual improvements to the lodge
 - To delegate more tasks to the lodge sub-committee members, and others
 - To increase club members’ use of the lodge
- h) Debbie:
- Assist Mike P
 - Tidy up the trip sheets
 - Get descriptions for trips
 - Get online/electronic signup for trips
- i) Brendan:
- Understand WHY we do some things in a specific way
 - Increase van utilisation
- j) Megan:
- Refine the online newsletter
 - Fix bugs and glitches as we go
 - Enhancements as we go
 - Comms plan (allied with promotions plan) with Katy and Sarah
- k) Jo:
- Replace the membership database

Sue also noted that the club’s 70th anniversary will be in 2017. She is intending to produce a ‘History of the WTMC’ book to mark the occasion.

6. Membership categories (Mike)

Proposal was presented and discussed. The following points were noted:

- More straightforward if all adults get FMC membership and voting rights – no differentiation between ‘full members’ who have done two overnight tramps, and ‘associate members’ who haven’t
- Children all get offered senior membership at age 18, without needing to do 2 trips to qualify

- Household rate to increase to \$100, which will offset the bulk of the income difference.
- Other initiatives to encourage membership are associated with this, and need to be explored
- How to present all of this to membership? Likely as a single package.

Action	Person
Refine the proposal to be more specific about what the categories will be, and to take account of comments	Mike G
Prepare for Initiatives to encourage membership discussion for next month	Mike G

7. New members (Jo)

Four membership applications were considered by the committee and unanimously passed:

- Ed Turner
- Staut Beban
- Andrei Zubkov
- Clare Denny

Proposed: Mike P / Seconded: Mike G

8. Finances (Brendan)

- Bank rec as presented were accepted. Proposed: Amanda / Seconded: Megan
- Accessing potential funding – WCC social and recreation fund
 - A lot of the trip gear has been bought from grants
 - Council have grants available to assist community and youth
 - Managing and pursuing grants is a job in itself – would need someone off the committee to pursue.
 - Paul Abbott was the last person who did this (10 years or more ago)
 - WTMC could seek grants for the following sorts of things
 - Avalanche transceivers for alpine trips – suitability for lotteries grants?
 - Laptop replacement
 - Pua Hut maintenance

Action	Person
Investigate further, availability of appropriate grants from WCC	Brendan

9. Printing of trip sheets

Debbie will shortly lose access to a printer to print trip signup sheets. She would like WTMC to procure an appropriate printer for her, so that she can continue to print trip signup sheets (as part of her Assistant Chief Guide role).

We discussed whether there were alternatives (such as the printers we use for the Newsletter) and if other printing could be done on the printer.

We approved that Debbie spend up to \$200 for a printer and an initial set of consumables.
Proposed: Mike G / Seconded: Richard

10. General business

- Sue will ask Spencer to host for her on Wed 25 June (and other nights if possible)
- The committee will jointly present the 4 June Wed night presentation
- Debbie noted that LINZ is consulting on its Topographic Strategy; feedback from members is sought

Actions:

Action	Person
Come up with ideas for the committee's 4 June presentation	Megan, Sue
Transcribe loose door records into door book	David
Organise account with NZ post	Beccy
Update committee bios in website	Beccy

NEXT MEETING ON: Wed 11 June, TTC hall, 6pm

The meeting finished at 7:15pm.