

WTMC Committee Meeting Minutes

Wed 9 November 2016 5.45pm, Embassy

In attendance		Name, Role	Abbreviation
Y	N		
√		Tony Gazley, President	TG
√		Emily Shrosbree, vice president	ES
√		Graeme Hearfield, Treasurer	GH
√		Ilona Keenan, Chief Guide	IK
√		Kevin Cole, Assistant Chief Guide	KC
√		Bernie Dixon, Transport (logistics)	BD
√		Jane Latchem, Membership officer	JL
√		Richard House, webmaster	RH
√		Kirsty van Reenen, Secretary	KV
	√	Andre Zubkov, Promotions	AZ
	√	Caryl Ramos, Communication	CR
	√	Richard Manning, Social Convenor	RM
	√	Amelia White, families group & emergency contact coordinator	AW
√		Dennis Gazley, lodge sub-committee	DG
√		Brian Goodwin, lodge sub-committee	BG

1. Minutes of last meeting (5/10/2016)

The minutes were approved by the committee.

2. Matters arising from last minutes

Still outstanding:

Action	Who
Send RL a list of road-ends access from Christchurch by car – in progress.	IK
Bank signatories – Tony to ring kiwibank to confirm he has been added	TG
Check revised new member's introductory email and get back to Caryl with any changes	TG and IK
Discuss reinstating meet and greet at club nights with Garth.	AZ
Talk to Brendan to see if he is able to do an accounting review for the club.	GH
Look into setting up corporate accounts with Interislander and Thrifty and a debit card with Kiwibank	GH
Circulate updated PLB policy to the committee for review.	IK
Ilona to outline club policy on barefoot tramping at club night on 16 Nov	IK
Tony to contact Carol and Amelia to follow up on: <ul style="list-style-type: none"> • Carol - getting social convenors to source content and photos for Facebook and Carol making posts prior to each club night. • Amelia – putting a message on Facebook asking for volunteers to manage the club's page. 	TG

3. Finances (GH)

- a) Bank reconciliation for October was approved by the committee.

Action	Who
Arrange to get Emily set up as a signatory to approve payments from the club bank account.	GH

4. Membership (JL)

a) New membership applications:

- Alex Litherland
- Ben Kurtz
- Beth McCraw
- Clelia Opie
- Daan Steenkamp
- Delia Cormack
- Elizabeth Abbott
- Gaetane Ronsmans
- Jim Anderson
- Ross Whitmore and Annika Taylor
- Tim O'Meeghan
- Matthew Jager and Caitlin Kengmana
- Richard Cuthbert
- Simon Willshire
- Mike Church
- Shiraz Mulholland (almost 18)
- Barbara Lemon
- Amanda Mulligan
- Johanna Tonnon
- Daniel Snelson
- Ryan Bransgrove
- Della Randall

All applications were approved by the committee.

Action	Who
Ilona, Emily and Richard to assist Jane with mail merge for December subs invoices to club members	IK, RH, ES and JL

5. Subscriptions for next year (TG)

a) Committee agreed to increase annual subscription for all membership types by \$5 to account for:

- Removal of door charge on club nights
- Increase in cost of venue hire while TTC clubs being renovated
- Cover any subsidy for member training over the coming year
- An increase in FMC subs from March 2017

Action	Who
Update membership form and website in December with increased subs	KV

Annual subs invoice to all members (Dec 2016) to reflect increase in subs	JL
---	----

6. Temporary club rooms (TG)

- a) Megan Sety provided two venue options for temporary club rooms while the TTC hall is being renovated. The Irish Society had not confirmed whether the venue is available or provided confirmation of storage and costs. Based on this and the facilities available at the Sustainability Trust, the Committee agreed that the venue at the Sustainability Trust was best suited for the club while the TCC clubrooms were being renovated.

Action	Who
Tony to contact Megan about arranging the contract with the Sustainability Trust.	TG

7. Application from Nick Johns for assistance for alpine training (TG)

- a) Committee agreed that the club needs more alpine trip leaders. Committee agrees the club should make a contribution towards to costs of Nicks training between \$100 and \$250 provided Nick is committed to leading at least 2 alpine trips with the club.

Action	Who
Ilona to decide on the club's contribution towards the cost of the training course Nick has enrolled in and get back to Nick.	IK

8. Any other business

- a) Committee discussed the success of the NZ Mountain Film Festival and agreed that Megan Sety's contribution should be recognised. Committee agreed to a \$100 Bivouac voucher for Megan.

Action	Who
Tony to arrange Bivouac voucher for Megan Sety.	TG

- b) Amelia White would like to hand over the role of emergency contact co-ordinator so that she can focus on the work she is doing with the lodge sub-committee.

Action	Who
Richard/Kevin to see if Garth would be interested in being the clubs emergency contact coordinator.	RH & KC
Kirsty to ask Amelia for a list of the regular emergency contacts to see if any of them would be interested.	KV
Add emergency contact coordinator to Dec agenda (if not resolved before)	KV

- c) Lodge – Brian is interested in finding out what proportion of lodge capital belongs to the lodge. Committee discussed the process for approving funding for lodge projects and agreed that the lodge sub-committee needed to put a proposal (including justification) to the general committee for consideration. Brian explained that the lodge sub-committee was working on a number of initiatives to make the process of running trips to the lodge easier.

- d) Bushcraft – Kevin explained that he is looking to outsource the bushcraft course and queried whether the club could contribute towards the cost of a committee member attending the OTNZ course to see if it was suitable. Committee agreed that that is an option.

NEXT MEETING: 7 December, 5.45pm, venue TCC library