

WTMC Committee Meeting Minutes

Wed 8 November 2017 5.45pm, TTC Library

In attendance		Name, Role	Abbreviation
Y	N		
√		Tony Gazley, President	TG
√		Emily Shrosbree, vice President	ES
	√	Graeme Hearfield, Treasurer	GH
√		Richard House, Chief Guide	RH
√		Matt Conway, Assistant Chief Guide	MC
√		Rene Auer, Transport Officer	RA
√		Jane Latchem, Membership Officer	JL
√		Rodrigo Orquera, Webmaster	RO
√		Aimee Paterson, Newsletter Editor	AP
√		Kirsty van Reenen, Secretary	KV
√		Illona Keenan, Promotions Officer	IK
	√	Caryl Ramos, Communications Officer	CR
√		Catherine Mills, Social Convener	CM
√		Brian Goodwin, Lodge Convener	BG
√		Kerry Charles, General Committee	KC

- Minutes of last meeting (4 October 2017)**
The minutes were approved by the committee.

- Matters arising from last minutes**

Still outstanding:

Action	Who
Follow up with Natasha Harris (new member with archiving experience) to scope interest in scanning historic club photos.	RO & TG
RH & RO to check whether there is an ex members list on the access database or whether information falls off.	RH & RO

New committee members to send a short bio and photo for the website to Rodrigo.	New committee members
Put together an incident checklist (1 page or less) to go in the club vans.	RA
RH to publicise Paua Hut Maintenance position as vacant in leader email.	RH
RO to upload new policy document to website.	RO
Prepare a budget taking into account \$17/pp current cost for the journal, increase in hall hire costs, and Indesign subscription.	GH/TG
Prepare approximate cost for annual conservation projects	IK
Ask Interislander if paying for parking at the terminal is an option and if so what the rate would be.	GH
Organise Ruapehu Lodge photo competition	TG
Finalise the management agreement with DoC and sign on behalf of the club	RH

3. Finances (GH)

- a) Committee questioned the Bidvest payment (\$4664)
- b) Bank reconciliation for September 2017 was approved by the committee subject to clarification about bidvest payment.

Action	Who
BG to discuss Bidvest payment on Oct bank reconciliation with GH	BG

4. Membership (JL)

- a) New membership applications:
 - Francesca Edwards
 - Dan Nicholson
 - Sarah Herdewyn
 - Matthew Clements
 - Genevieve Luketina
 - Jan Ducnuigeen
 - Fiona Millington
 - Frances Stannard
 - Rodney and Pieter Lelieveld (father and son)

- Kathryn Martin and John Hopgood
- Allister and Elena Ford and two children
- Tatiana Kudiyarova, Roman Kudiyarov, and two children

All applications were approved by the committee.

5. 2018 subscriptions and Journal (TG)

- Committee agreed to the production of an online journal from 2018.
- Committee agreed to keep the subscriptions for 2018 unchanged. Committee will outline what the savings from an electronic journal will be spent on at the 2018 AGM (conservation projects such as trapping and hut cleaning, training, increase in expenses such as TCC hall hire rate).
- Any club members wanting a hard copy of the club journal will need to pay for it (at approximately \$17)
- Committee agreed to a flat subscription fee for 2018.

Action	Who
Update membership form and website in Jan 2018 to reflect flat subscription.	KV
Ensure invoices for 2018 subscriptions include flat fee	JL
Put together list of projects/expenses which journal savings will be sent on for presentation at 2018 AGM	All

6. Fergs discount for local tramping clubs (TG)

- Fergs Kayaks have indicated that they will be removing the discount for FMC members but may offer discounts for local tramping clubs.
- Committee agreed that club members who climb or kayak already go to Fergs so the club has nothing further to offer Fergs.

Action	Who
TG to update Megan Sety on committee discussion about ideas for guaranteed patronage for Fergs	TG

7. Parking at Interislander (TG/GH)

Action	Who
Add item to agenda for next committee meeting	KV

8. Lodge end of season report (BG)

- a) BG outlined key milestones for the lodge over the previous year. The lodge had an increase in takings from the previous year by approximately \$20k. The lodge sub-committee were in the process of getting building consent for the custodian room which would be built over the xmas break. The annual lodge cleaning would be undertaken in January 2018.

9. Lodge van trips (BG)

- a) Committee agreed to discuss lodge van trips with the lodge subcommittee with the intention of making them club trips.

Action	Who
RH to discuss lodge van trips with Mike Gilbert.	RH
Add lodge van trips to agenda for next committee meeting.	KV

10. Invoicing (JL)

- a) Committee agreed that invoices for 2018 subscriptions didn't need to be sent out by December.

Action	Who
ES to assist with sending out invoices	ES
Invoices to be sent out sometime before mid-January 2018 and one reminder prior to final deadline to be provided	JL

11. Use of TTC projector (RH)

- b) RH explained that the use of the TTC projector would be ideal as the presenter can stand at the front of the hall. TTC have said they will hire the club their projector for \$30/use.

Action	Who
See if we can negotiate the cost of hiring the projector with TTC	RH
Look into the cost of getting a remote for the WTMC projector	RA

NEXT MEETING: 6 December 2017, 5.45pm, TTC clubrooms.