

## WTMC Committee Meeting Minutes

**Wednesday 13 February 2019 at 5.45pm, TTC Library**

| In attendance |   | Name/Role                               | Initials |
|---------------|---|-----------------------------------------|----------|
| Y             | N |                                         |          |
| √             |   | Emily Shrosbree, President              | ES       |
|               | √ | Tony Gazley, Vice-President             | TG       |
| √             |   | Graeme Hearfield, Treasurer             | GH       |
| √             |   | Richard House, Chief Guide              | RH       |
|               |   | Matt Conway, Assistant Chief Guide      | MC       |
|               | √ | Rene Auer, Transport Officer            | RA       |
| √             |   | Jane Latchem, Membership Officer        | JL       |
| √             |   | Rodrigo Orquera, Webmaster              | RO       |
|               | √ | Aimee Paterson, Newsletter Editor       | AP       |
| √             |   | Heather Garven, Secretary               | HG       |
|               | √ | Illona Keenan, Promotions Officer       | IK       |
| √             |   | Sumudu Jayalath, Communications Officer | SJ       |
| √             |   | Tony Stephens, Social Convenor          | TS       |
| √             |   | Brian Goodwin, Lodge Convenor           | BG       |
|               | √ | Kerry Charles, General Committee Member | KC       |

**1 Welcome and apologies**

**2 Minutes of last meeting**

Committee approved the 5 December 2018 meeting minutes.

**3 Matters and actions arising from last minutes**

| Matter/Status/Action                                                                                                                                                                                                       | Who    |     |                                                                 |    |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----|-----------------------------------------------------------------|----|--|
| Archiving - <u>Ongoing</u> . No update.                                                                                                                                                                                    | TG     |     |                                                                 |    |  |
| Thrifty Car and Cross Country Rental Car Accounts – <u>On-going</u> .                                                                                                                                                      | GH     |     |                                                                 |    |  |
| <table border="1" style="width: 100%;"> <thead> <tr> <th>Action</th> <th>Who</th> </tr> </thead> <tbody> <tr> <td>Follow up with the two companies to close out direct invoicing.</td> <td>GH</td> </tr> </tbody> </table> | Action | Who | Follow up with the two companies to close out direct invoicing. | GH |  |
| Action                                                                                                                                                                                                                     | Who    |     |                                                                 |    |  |
| Follow up with the two companies to close out direct invoicing.                                                                                                                                                            | GH     |     |                                                                 |    |  |

| <b>Volunteer roles – Ongoing.</b> Nil response to the notice on the vacant second van cleaner role.                                                                                                                                                                                                                                                                                                                | All/ES |     |                                                                                                          |    |                                                                                                                                    |     |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----|----------------------------------------------------------------------------------------------------------|----|------------------------------------------------------------------------------------------------------------------------------------|-----|--|
| <b>Scholarship applications – Ongoing.</b> There had been very positive recent interest in scholarship applications indicating the publicising had been effective (refer previous minutes). Subject to the approval of 3-4 applications currently being processed, there is a balance of around \$2,000 for scholarships.                                                                                          | ES     |     |                                                                                                          |    |                                                                                                                                    |     |  |
| <b>Committee intentions re standing for 2019 – Open.</b> Current committee members filling the roles of Social, Chief Guide, Assistant Chief Guide, Webmaster and General Committee Member were standing down for the 2019/20 year. Remaining committee members to arrange a nomination form to be completed should they wish to stand again. A nominee is required. Email nomination forms to the Secretary.      | ES     |     |                                                                                                          |    |                                                                                                                                    |     |  |
| <table border="1"> <thead> <tr> <th>Action</th> <th>Who</th> </tr> </thead> <tbody> <tr> <td>A reminder regarding Committee roles for 2019 and the AGM to be included in the next President's Update.</td> <td>ES</td> </tr> <tr> <td>Committee members wishing to stand again in their roles (or another role) to submit a nomination form to the Secretary by 6 March.</td> <td>All</td> </tr> </tbody> </table> | Action | Who | A reminder regarding Committee roles for 2019 and the AGM to be included in the next President's Update. | ES | Committee members wishing to stand again in their roles (or another role) to submit a nomination form to the Secretary by 6 March. | All |  |
| Action                                                                                                                                                                                                                                                                                                                                                                                                             | Who    |     |                                                                                                          |    |                                                                                                                                    |     |  |
| A reminder regarding Committee roles for 2019 and the AGM to be included in the next President's Update.                                                                                                                                                                                                                                                                                                           | ES     |     |                                                                                                          |    |                                                                                                                                    |     |  |
| Committee members wishing to stand again in their roles (or another role) to submit a nomination form to the Secretary by 6 March.                                                                                                                                                                                                                                                                                 | All    |     |                                                                                                          |    |                                                                                                                                    |     |  |
| <b>Draft Aoraki/Mount Cook National Park Management Plan – Park and Ride Proposal – Closed.</b>                                                                                                                                                                                                                                                                                                                    | ES     |     |                                                                                                          |    |                                                                                                                                    |     |  |
| <b>Purchasing of climbing gear – Closed.</b> Purchases of new/additional club canyoning gear, as approved by the committee in December have been made and are in use.                                                                                                                                                                                                                                              |        |     |                                                                                                          |    |                                                                                                                                    |     |  |
| <b>Lead Snowcraft instructor(s) – Closed.</b> Thanks to Henry F and Gareth R for being the club's 2019 Snowcraft instructors. Thanks also to Tracey A in providing support with the administration and logistics.                                                                                                                                                                                                  |        |     |                                                                                                          |    |                                                                                                                                    |     |  |

#### 4 Finances (GH)

Committee approved the December 2018 and January 2019 bank reconciliations.

#### 5 Membership (JL)

- a) Two thirds of members have paid their 2019 membership subscription. Committee agreed to a cut-off date of 31 March – thereafter members will need to reapply.
- b) An estimate of fifty additional cards from FMC are expected to be needed for additional members to cover the period up to May 2019.

| Action                          | Who |
|---------------------------------|-----|
| Request 50 additional FMC cards | HG  |

- c) Committee approved the following new members:

- Daniel and Tamara Moore (and 2 children)

- Jane Holland and Thomas Granland (and 2 children)
- Marie Kitchener and Richie Stokes (and 1 child)
- Catherine Wilson (and 2 children)
- Luisa Kliman and Daniel Goldstein
- Louise and John Currie
- Peter and Mitchell Wheeler
- Andrew Lawson
- Regan McGillicuddy
- Julian Dunster
- Ash Davies
- Anastasia Gorbatenko
- Jacqui Bozoky
- Ashley Baxter
- Rhyan Wardman
- Adam Vorstermans (and baby due Feb) joining household of Frances Stannard
- Margaret Davison (and 1 child) joining household of Miles Davison
- Jolanda van Hoof joining household of Della Randall
- James Goodchild joining household of Genvieve Luketina

## 6 February Committee Reminders

| Action                                                                                                                                   | Who        |
|------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Relevant committee members to submit contributions to the Annual Report by end of February; Circulate draft Annual Report once complete. | Various/ES |
| Add a reminder of the AGM in the February President's Report                                                                             | ES         |
| Update the website with the next six months of meetings                                                                                  | ES         |
| Find someone to undertake the February quarterly inspection of first aid kits; add a call out in the February President's Report         | All/ES     |

## 7 Volunteer to distribute Backcountry

Following a call out in the President's January Report, a volunteer had been found to take over the task of distributing the *Backcountry* to members. Thanks to Garth and Mark for their time in mailing out the *Backcountry*. HG to liaise with Garth to arrange a handover of this task. Thanks to BG in offering JGs assistance if required.

| Action                                              | Who |
|-----------------------------------------------------|-----|
| Arrange handover of <i>Backcountry</i> distribution | HG  |

## 8 Flux at Wellington Museum

Committee agreed the club should support VUWTC and the exhibition celebrating the Tararua Range. Thanks to Sue W for her offer to be involved with VUWTC'S initiative.

| Action                                                           | Who |
|------------------------------------------------------------------|-----|
| RH to liaise with Sue W on her offer to coordinate WTMC's input. | RH  |

## 9 Online system for updating club details

The President and Secretary had both been provided access logins to the Member Login section of FMCs website. HG has activated her access. Will await further advice from FMC on the proposed third contact person.

| Action                                                | Who |
|-------------------------------------------------------|-----|
| Activate President's access to FMCs Club Member Login | ES  |

## 10 Any other business

Committee noted an article reflecting ES's interview by FMC on how WTMC manages trip leader training will be published on the FMC website. Thanks to ES for highlighting WTMC's efforts so positively.

Meeting closed at 1850 hrs

NEXT MEETING: Wednesday 6 March 2019, 5.45pm, TTC clubrooms