

WTMC Ruapehu Lodge Committee Meeting Minutes

Wednesday 28 August 2019, 5:35pm, TTC Gear Room

In attendance		Name/Role	Initials
Y	N		
√		Tony Gazley, WTMC Vice-President	TG
√		Brian Goodwin, Lodge Convener	BG
√		Andy Styles, Lodge Bookings	AS
√		Amelia White, Food (Chair)	AW
√		Cecilia de Souza, Promotions	CdS
	√	Ian Bunkenburg, Committee Member	IB
	√	Miles Davison, Committee Member	MD
√		Sue Walsh, Committee Member	SW

1. Welcome and apologies

Amelia opened meeting. Apology received from Miles.

2. Minutes of last meeting

Last meeting minutes were approved.

3. Actions arising from last minutes and agenda items

Matter/Status/Action	Who
Booking system – <u>Open and ongoing long-term</u> . Current system working ok (just).	AS
Lodge Leaders Manual – <u>Open and ongoing long term</u> . Editing continuing - in the meantime we continue to use the existing manual. New copies at lodge are satisfactory.	BG, IB
VDU and 'Air NZ' Style Briefing – <u>Open</u> . Too difficult to complete this season – participants still keen.	TG
Food – <u>Open</u> . Mostly positive comments on updated system. Review and update wording on website relating to risks to people with allergies staying in the lodge.	AW
PayPal – <u>Closed</u> .	
Booking as club member – <u>Open</u> . Website to be updated with agreed changes.	
Job descriptions – <u>Open</u> . Committee members to ensure their job descriptions are updated before next meeting.	All

Lodge strategy meeting – <u>Open</u> . Early November suggested as suitable time. TG to finalise date and venue.	TG
Cleaning weekend – <u>Open</u> . TG to organize. Date in November TBD.	TG
Stocktaking – <u>Open</u> . Amelia to do 2 November.	AW
Snowcraft – <u>Open</u> . General Committee to be informed that snowcraft should be run outside of school holidays to maximize opportunity for families etc.	TG

4. Other business

- C deS said she was standing down from Promotions. Committee thanked her for her input over the last 3 years.

Meeting closed at 6:30 pm.

NEXT MEETING: Wednesday 25 September 2019, 5.35pm, TTC clubrooms.

TG.