

WTMC Committee Meeting Minutes

Wednesday 6 May 2020 at 5.45pm, Google Hangouts

In attendance		Name/Role	Initials
Y	N		
Y		Maj-Britt Engelhardt, President	MBE
Y		Tony Stephens, Vice-President	TS
Y		Graeme Hearfield, Treasurer	GH
Y		Matt Conway, Chief Guide	MC
Y		Maarten Ruiten, Assistant Chief Guide	MR
Y		Fiona Millington, Transport Officer	FM
	N	Jane Latchem, Membership Officer	JL
Y		Juan Rada-Vilela, Webmaster	JRV
	N	Natasha Harris, Newsletter Editor	NH
Y		Marie Henderson, Secretary	MH
Y		Aimee Paterson, Promotions Officer	AP
Y		Rasmus Altenkamp, Communications Officer	RA
Y		Byron Camp, Social Convenor	BC
Y		Brian Goodwin, Lodge Convenor	BG
Y		Tracey Avolio, General Committee Member	TA

- 1 **Welcome and apologies** – MBE opened. Some people arrived late to the meeting, but AP helped by taking notes.
- 2 **Minutes of last meeting** – Committee approved the March 2020 meeting minutes. Moved by GH and seconded by MBE.
- 3 **Matters and actions arising from last minutes**

Matter/Status/Action	Who
Replacement van acquisition - <u>Ongoing</u> . GH gave a summary for the new committee members. The plan based on current van use is to replace one of the vans. Roger Boland was approached but contact has dropped over the last month (Roger Boland sourced the two current vans in the past when the club bus was replaced at the direction of the committee). The vans are not currently in use and there are no plans yet to use them. Also unclear how purchasing a replacement van could proceed.	GH

<p>MBE raised issue of what to do about the club transport longer term. JRV requested GH confirm storage fees for vans had been paid.</p> <table border="1" data-bbox="320 349 1238 510"> <thead> <tr> <th data-bbox="320 349 1139 409">Action</th> <th data-bbox="1139 349 1238 409">Who</th> </tr> </thead> <tbody> <tr> <td data-bbox="320 409 1139 510">Follow up again with Roger Boland for next committee meeting on any progress noting vans are not in use currently</td> <td data-bbox="1139 409 1238 510">GH</td> </tr> </tbody> </table>	Action	Who	Follow up again with Roger Boland for next committee meeting on any progress noting vans are not in use currently	GH			
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<p>Archiving - <u>Ongoing</u>. MBE to follow up with Tony Gazley about what is required to be done.</p>	MBE						
<p>Scholarship applications - <u>Ongoing</u>. No applications have been received this month.</p>	MBE						
<p>Regional Leadership Development Courses (FMC) - Course ran successfully and looking to run again next year.</p>	MC						
<p>Resources section for the website - <u>Ongoing</u>. JVE to progress as time permits. (noting support may need to be directed to other activities such as the online talks).</p>	JVE						
<p>Laptop/projector - <u>Ongoing</u>. As above JVE to progress as time permits.</p>	JVE						
<p>New operating environment with Covid-19 - <u>Ongoing</u>. MBE noted WTMC will be operating in different environment under COVID-19. Maintaining social contact whilst observing the government guidelines remained an important priority.</p> <p>A brief discussion was led by MBE around the good reception of the recent talk by Henry with BC as MC and JRV helping on the tech. More talks are to be organised, with fortnightly being suggested if speakers can be found to present.</p> <p>The trip schedule and ways for trips to operate safely under the new COVID-19 guidelines to be progressed, noting this was underway. Day trips are planned initially to help people adjust to the new requirements and also to regain their fitness.</p> <table border="1" data-bbox="320 1585 1249 1848"> <thead> <tr> <th data-bbox="320 1585 1062 1646">Action</th> <th data-bbox="1062 1585 1249 1646">Who</th> </tr> </thead> <tbody> <tr> <td data-bbox="320 1646 1062 1749">Organise online presentations with the aim of occurring fortnightly where possible.</td> <td data-bbox="1062 1646 1249 1749">AP and BC</td> </tr> <tr> <td data-bbox="320 1749 1062 1848">Get a trip schedule and associated safety tools organised for when tramping can resume.</td> <td data-bbox="1062 1749 1249 1848">MC and MR</td> </tr> </tbody> </table>	Action	Who	Organise online presentations with the aim of occurring fortnightly where possible.	AP and BC	Get a trip schedule and associated safety tools organised for when tramping can resume.	MC and MR	All
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<p>Committee priorities for the year ahead - <u>Ongoing</u>.</p> <p>~ <u>Lodge upgrade</u> - BG proposed a change to maintenance as a better description. This was agreed. BG said this was handled through Lodge sub-</p>	ALL						

committee and tasks can involve organising working parties but was open to any suggestions committee had to share. Agreed to remove from list for the years priorities and cover as usual through the Lodge sub-committee.

~ Environmental – Agreed to maintain this as a priority. The first climate change sub-committee meeting to be arranged. Some ideas might include organised gas cannister recycling (JRV), day trips with a rubbish collection theme (FM and TS). The club’s climate footprint has decreased as travel is currently quite restricted but there is still interest to progress some initiatives to support growing interest in the area.

Action	Who
Organise an ‘initiator’ Climate Change sub-committee meeting.	MBE/ TS

~ Maximise the club’s volunteer base – this is to be removed from the priority list for the coming year.

~ Replacement van acquisition – see above. This is to stay on as a club priority.

~ Paua Hut –

- Maintenance Officer role – MBE to provide the details and to invite to next meeting for a brief introduction.

Action	Who
Invite to next meeting for an introduction.	MBE

- The re-opening of Paua hut was discussed and options considered under level 2 (such as a bubble a weekend with surface cleaning or just holding off opening until level 1). BG noted that DoC may keep the park closed under level 2 and so it may not be possible to access the hut. It was decided to wait until the level 2 announcements on rules is known and to manage through emails around a smaller group led by MC with AP to assist (following the model used with discussing trip options for level 2).

Action	Who
Lead an email discussion on re-opening of Paua Hut post level 2 announcement on rules.	MC and AP

New Membership Database – Ongoing. Nil update.

All

Action	Who
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Draft questions for possible survey – <u>On hold</u> subject to changes to the database to support a change in how the club manages the distribution of the FMC Backcountry.	MBE	
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4 Finances (GH)

GH briefly outlined the financial status under COVID-19. Details had been provided in an earlier email update to committee. April had very few transactions. There were however fixed costs which would accrue, including monthly costs and insurance coming up for the Lodge. There is no trip revenue and it was not yet unknown if there would be any or partial Lodge revenue (the ski season may not run, or the Lodge may not even open in the worst case). There is cover for these costs though.

The bank reconciliations were approved by committee majority (nine for six abstained) following the meeting by email (as it was forgotten to complete this at the meeting).

MBE asked if there was any funding assistance available through the government relief packages. GH and FM thought not. All to provide any ideas of funding recovery through assistance packages available they become aware of through to GH. MBE raised possibility of rent rebate for Club Hall while in Lockdown. TS noted we are still storing gear in kitchen and gear cupboard.

Action	Who
MBE to approach Tararua Tramping Club about rental relief during lockdown.	MBE

5 Membership

Two new members had been provided but these were not passed as JL was not present. These will be added to the list for the next meeting. Noting also that trips are not yet running.

- Aoife Broad
- Elaine Yelland (a returning former member)

6 May Committee Reminders

- Will be added to next meeting as MH did not locate in time for the current meeting.

7 Any other business

- a) 2020 Photo competition: Tony Gazley contacted committee by email with a proposal to run the 2020 photo competition online. This was supported. BC to progress with Tony Gazley and JRV to help on technical aspects.

Action	Who
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Proceed with Tony Gazley his proposal for the 2020 photo competition to be run online.	BC/JRV
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b) MR noted two couples who are also club members had babies in lockdown.

Meeting closed at 1820 hrs.

NEXT MEETING: Wednesday 3 June 2020, 5.45pm, TTC clubrooms or Google hangouts - TBA.